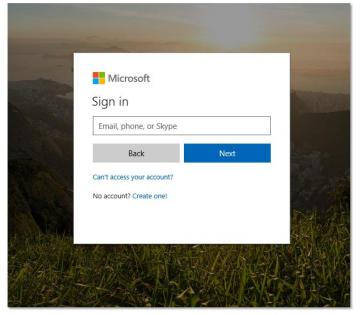
Student, Parent & Carer Guide Access Student Email Account



Every student in Education Queensland has their own email address <student username>@eq.edu.au. To access the email address following these steps:

- 1. Open an internet browser and navigate to http://office.com
- 2. In the top right corner **click** on "Sign in"
- 3. In the Username field, type in your student's (e.g. <u>ismith1@eq.edu.au</u>) email address and click "next".



4. You will be prompted for your username and password on the online authentication page. Type your username and password.

Queensland Government	Department of Education and Training
	Managed Internet Service Sign in with your usemame and password Username* Username* Password* Password*

5. **Click** Login and the email mailbox will open.